LUTHFA FOUNDATION'S
LUTHFAA POLYTECHNIC INSTITUTE
(PINNACCLE GROUP INITIATIVES)
(AN ISO 9001 : 2015 CERTIFIED POLYTECHNIC INSTITUTE)
Approved By A.I.C.T.E. & Affiliated to W.B.S.C.T. & V.E. & S.D.

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City Office: 24-15, Bengal Ambuja, Phase II, City Centre, Durgapur 713216 | Registered Office: 48B, Dr. Sundari Mohan Avenue, 4th Floor, Kolkata 700014 | email: luthfa.foundation@gmail.com

Ref : _____   Date: _____

Ref No: LPI/PRINOFF/ NOTICE/23-24/049   Date: 27.12.2023

N O T I C E

All the students of 1st, 3rd and 5th Semester are hereby informed to fill up Application Form online for the upcoming External Theoretical & Sessional Examinations through the web-portal of the Council at www.webscte.co.in by paying requisite fee.

Regular students will have to pay fee of Rs. 250/- (Rupees two hundred and fifty) only and Casual students will have to pay fee of Rs. 150/- [Rupees one hundred and fifty) only.

All the details are mentioned in the attachment issued by WBSCT VE & SD.

Kindly, all students are advised to go through the attachment properly and then fill up the form.

Students are advised to contact HOD's of respective department or exam cell of the institute for any queries and further details

Principal
LPI

Distribution:
All concerned as above
CC : Director-Luthfa Foundation
CC : All HODS
CC: Exam Cell
CC: Accounts Dept
CC: Website
CC: Notice Board

WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4ᵗʰ & 5ᵗʰ Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No. WBSCTVESD/TED/2023-24/1025   Date: 26.12.2023

NOTICE

Guidelines in respect of filling-up of the ONLINE APPLICATION FORM
of External Theoretical & Sessional Examinations for the odd semester diploma students
(New Syllabus) in Engineering & Technology/Architecture/MOPM
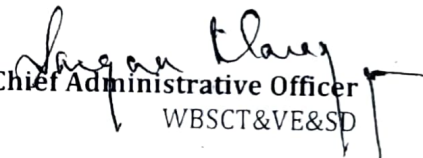(Academic Session 2023-24)

GUIDELINES FOR THE STUDENTS
Guidelines

Online Application & Fee Payment for the External Theoretical & Sessional Examinations for the odd semester diploma students (New Syllabus)	• All eligible odd semester diploma students under New Syllabus (Academic Session 2023-24) of Engineering &Technology/Architecture/MOPM will have to fill up Application Form for the upcoming External Theoretical & Sessional Examinations through the web-portal of the Council at www.webscte.co.in by paying requisite fee.
	• A link captioning *"Apply Online for External Theoretical & Sessional Examinations for the Odd Semester Students of Diploma in Engineering & Technology/Architecture/MOPM (January 2024)"* will be activated in the Home Page of the Council's website, www.webscte.co.in on 28ᵗʰ December, 2023 for the concerned students.
	• Eligible students will have to enter their **Registration Number** after clicking the above-mentioned link for initiating the process of form fill-up.
	• Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**"
	• For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.
	• Regular students will have to pay fee of **Rs. 250/- (Rupees two hundred and fifty)** only and Casual students will have to pay fee of **Rs. 150/- (Rupees one hundred and fifty)** only.
	• Last date for submission of online form and payment of fee by the concerned students for the External Theoretical Examinations is **31ˢᵗ December, 2023 (Up to 11.30 PM)**.
	• After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online

	validation by the Institute authority.
	• During payment of the fee, if online transaction of any student shows **'PENDING'** for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made.
	• Last date for online validation of the eligibility of the students by the Institute authorities is **1ˢᵗ January, 2024 (Up to 11.30 PM)**.
Downloading of e-Admit Card	• e-Admit card of the validated students will be available in the official website of the Council (www.webscte.co.in) on and from **2ⁿᵈ January, 2024** from the link *"e-Admit Card for External Theoretical & Sessional Examinations for the Odd Semester Students (January-2024)"*.

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.
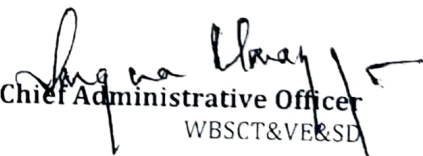
Chief Administrative Officer
WBSCT&VE&SD

Memo No. WBSCTVESD/TED/2023-24/1025 (2/3)

Date: 26.12.2023

Copy forwarded for information to:

1. Chairperson, WBSCT&VE&SD
2. SAO (TE), WBSCT&VE&SD
3. SAO (Examination), WBSCT&VE&SD

Chief Administrative Officer
WBSCT&VE&SD